



**Approved**  
**8-12-2013**

**ROCKLIN ACADEMY**  
**FAMILY OF SCHOOLS**

**Board Meeting Minutes**  
**Meeting Held at 660 Menlo Drive**  
**6:30 p.m., Monday, July 29, 2013**

**Voting Members:** Chairman Doug Johnson, Melissa Garrido, Rick Miller, Peggy Broussard, Nate Pomeroy, Adam Schwarz and David George

**Voting Members Absent:** None

**Visitors:** Sylvia Miersch, Diana Higashi, Kim Dvorak and Wendy Lang

**Staff Present:** Phil Spears and Brigid Perakis

**Call to Order:** The meeting was called to order at 6:35 p.m.

**III. Hearing of Visitors:**

Kim Dvorak requested that the Parent Volunteer Ad Hoc Committee be placed on the pending agenda.

Wendy Lang asked if RUSD would be receiving the charter renewal from Western Sierra. Superintendent Spears confirmed that it will be submitted to them.

**IV. Board Member Comments**

Melissa Garrido complimented the Western Sierra graduation and congratulated everyone who helped make it a superb event.

David George will be working in Palo Alto, but will keep his position on the Board.

**V. Consent Agenda**

- a. Minutes of June 11, 2013
- b. Minutes of June 18, 2013
- c. Minutes of July 2, 2013
- d. Check Register
- e. Ratification of Hires

Item c was removed and amended. The consent agenda was passed. Broussard/Garrido 7-0

## **VI. Administrative Reports**

No verbal updates were given.

## **VII. PSP, Committee and ASB Reports**

Kim Dvorak reported that the Western Sierra fireworks booth has earned around \$8500 which will be split in several different ways. She thanked Ron Riebeck and Carrie Verbeke for their wonderful leadership in taking this project on.

## **VIII. Information/Action**

### **a. Board Development**

There are currently two open seats on the Board of Directors. The board expressed concern over the very small number of board applicants for multiple openings, and reinforced its direction that the selection process needs a sufficient pool of candidates for a competitive process to find the people best suited for the demanding work of leading our schools.

At the August meeting, the Board will act to determine the size of the Board for the coming school year (bylaws require the Board to consist of three to nine members). The Board will also discuss the recruiting, timing and process to fill any vacancies now and/or in the future.

### **b. Contract for Executive Director/Superintendent**

The contract with Superintendent Spears was renewed. Broussard/Garrido 7-0

### **c. Teacher Advisors to the Board**

The Board determined that the Teacher Advisors will be selected in October instead of August. Superintendent Spears will work with the administrators to create a selection process.

### **d. Classified Compensation**

Independent consultant Sheila Forsberg was hired to review the classified compensation. From this study a proposed classified pay structure and job descriptions were created. The classified staff will have an opportunity to meet with administration and Mrs. Forsberg to discuss the pay structure and the item will return to the Board. Superintendent Spears complimented Mrs. Forsberg on her quality of results.

### **e. Rocklin Academy Parent/Student Handbook**

The 2013-2014 Rocklin Academy Parent/Student Handbook was approved. Broussard/Miller (7-0)

**f. Memorandum of Understanding with Rocklin Unified**

This item was removed from the agenda and will return at a later date.

**g. Employee Handbook**

The 2013-14 Employee Handbook was approved. Miller/Schwartz (7-0)

**h. Certificated Employees**

The administration suggested that an ad hoc committee be formed to discuss compensation of the certificated employees. This matter is being discussed at the first cabinet meeting to be held later in the week. The Board recommended that Superintendent Spears organize a committee and bring recommendations back to the Board for discussion.

The meeting was adjourned at 8:03 p.m.

**Respectfully submitted,**

**Nicole Alldredge**